

**MINUTES**

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**CABINET MEETING: 2 APRIL 2015**

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**Cabinet Members Present:** Councillor Phil Bale (Chair)  
Councillor Sue Lent  
Councillor Peter Bradbury  
Councillor Dan De'Ath  
Councillor Bob Derbyshire  
Councillor Susan Elsmore  
Councillor Graham Hinchey  
Councillor Ramesh Patel

**Observers:** Councillor Jayne Cowan

**Officers:** Paul Orders, Chief Executive  
Christine Salter, Section 151 Officer  
Shaun Jamieson, County Solicitor  
Marie Rosenthal, Monitoring Officer  
Joanne Watkins, Cabinet Office

**Apologies:** Councillor Julia Magill  
Councillor David Walker  
Councillor Judith Woodman

**145 : MINUTES OF THE CABINET MEETING HELD ON 2 APRIL 2015**

**RESOLVED:** that the minutes of the Cabinet meeting held on 19 March be agreed

**146 : RESPONSE TO THE REPORT OF THE ECONOMY & CULTURE  
SCRUTINY COMMITTEE ENTITLED 'CARDIFF CENTRAL MARKET AND  
ARCADES'**

The Cabinet considered the response to the Economy & Culture Scrutiny Committee's report on 'Cardiff Central Market and Arcades'. 16 of the 17 recommendations were either fully or partly accepted.

**RESOLVED:** that the response to the recommendations as set out in Appendix A to the report be agreed

**147 : CARDIFF TOURISM STRATEGY AND ACTION PLAN**

The Tourism Strategy and Action Plan for Cardiff was considered by Cabinet. The strategy aimed to double of the value of overnight tourism in the city and the city region and the value of the day visitor economy by 2020. The strategy had been

prepared in the context of a changing environment of the organisation of tourism in Wales and in the Cardiff city region and it was noted that a partnership approach would be need to achieve the aims of the strategy.

**RESOLVED:** that the Cardiff Tourism Strategy and Action Plan (Appendix A to the report) be approved

#### 148 : POWER TO LOCAL PEOPLE WHITE PAPER

*In considering this item, the Leader ruled that by reason of special circumstances, the item should be considered at the meeting as a matter of urgency. Whilst this item was published on the Agenda the Report was only finalised on 31 March and is urgent for decision at the meeting given the timescale for submission of responses.*

The draft response to the Welsh Government White Paper 'Power to Local People' was received. The report had been considered by Democratic Services Committee, Constitution Committee, and Policy Review and Performance Scrutiny Committee and it was noted that these views would be taken account of within the final submission.

**RESOLVED:** that:

1. the submission (Appendix A to the report) to the Welsh Government in response to the 'Power to Local People' White Paper be approved; and
2. Authority be delegated to the Leader of the Council and Chief Executive to make any further amendments to the Council's response to the Welsh Government prior to submission by 28 April 2015.

#### 149 : CITY DEAL IMPLICATIONS AND NEXT STEPS

*In considering this item, the Leader ruled that by reason of special circumstances, that the item should be considered at the meeting as a matter of urgency. Whilst the item was published on the Agenda the Report was only finalised on 30 March and is urgent for decision at this meeting. The reasons for urgency are as follows:*

- *The reason for this report emanates from the budget announcement relating to the City Deal and the need to be in a position to engage with the Government as soon as the elections are over to ensure that we do not suffer delays in the substantial work required to develop a suitable proposal for a City Deal. Inaction during the pre-election period will materially prejudice progress of a City Deal*
- *The report from consultants has highlighted the need to engage with the private sector to make a successful City Deal bid and there is an urgent need to undertake a review of the structures in place (including the Cardiff Business Council) to identify any changes/additional work or structures required to be implemented to mobilise that private sector support.*
- *The authority being required are not substantive authorisations in that much could be done without specific Cabinet approvals but it is appropriate having regard to the potential importance of such an arrangement (including the substantial rewards which may be achieved*

*but also the risks associated) that the decision to proceed should be considered at Cabinet level.*

The Cabinet received an update on the recent work to attract a City Deal for Cardiff and it was reported that Cardiff had moved to the stage where it could begin the formal process of negotiation. It was noted that a City Deal for Cardiff could unlock significant new money to support capital investment in major infrastructure priorities for the city-region and there would be a significant role for the local business community and therefore authority to undertake a review of the Cardiff Business Council to ensure the approach is best aligned to deliver its city promotion remit in addition to supporting the delivery of a City Deal was sought

**RESOLVED:** that

- (1) officers proceed with the negotiation of a City Deal for Cardiff with UK Government, Welsh Government and surrounding authorities and return to Cabinet with a further report before submitting a final proposal.
- (2) engagement with surrounding authorities in SE Wales take place to develop an appropriate local governance structure to support delivery of a City Deal for Cardiff.
- (3) Authority be delegated to the Chief Executive to:
  - a. identify a budget and to appoint Specialist Advisors to support delivery of a detailed City Deal proposal for Cardiff
  - b. commission a review of the Cardiff Business Council model to put in place appropriate arrangements to support a successful City Deal proposal.

#### 150 : WORKFORCE STRATEGY

The Cabinet considered the Workforce Strategy which aimed to strengthen the links between business, financial and workforce planning during this period of financial challenge and rapid organisational change. The Employee Charter was also discussed as a response to a range of challenges the Council is facing and issues raised by the Wales Audit Office in September 2014 as part of the Corporate Assessment and WLGA Peer Review In October 2013.

**RESOLVED:** that Cabinet

1. the Workforce Strategy as attached as Appendix 1 to the report be agreed.
2. the Employee Charter, attached as Appendix 3 to the report be agreed.

#### 151 : RECYCLING AND WASTE RESTRICTION PROGRAMME

The Draft Recycling Waste Management Strategy 2015 was considered by Cabinet. The report set out the phases of implementation including the household recycling and waste collection changes for 2015 and the updated service provision for the household waste recycling centres and reuse of unwanted goods and further steps

necessary to deliver longer term statutory targets such as amendments to kerbside recycling. It was reported that the immediate service changes in the Residual Waste Restriction Programme were required to support achievement of the statutory recycling target of 58% by the end of March 2016 and also to deliver the savings that were approved in the February Budget setting for 2015/16. Details of the governance arrangements proposed to ensure that Cardiff Council meets its obligations under the Waste (England and Wales) (Amendment) regulations 2012 and the subsequent statutory guidance on the separate collection of waste paper, metal, plastic and glass were also received. Authorisation for a partnership with Welsh Government and other local authorities to support the feasibility assessment and potential progression for regional recycling infrastructure was also sought.

**RESOLVED:** that

1. the Recycling Waste Management Strategy 2015 be approved in light of the consultation responses, detailed plans for the household waste collections and subsequent proposed implementation phases in order to increase recycling performance to the required targets and deliver the accepted savings required for 2015/16.
2. the separate recycling collections and infrastructure programmes and governance arrangements that are proposed be agreed to ensure Cardiff meets its obligations under the Waste (England and Wales) (Amendment) regulations 2012 and the subsequent statutory guidance on the separate collection of waste paper, metal, plastic and glass.
3. the partnership proposed with Welsh Government to explore appropriate regional recycling infrastructure and explore the appetite of other authorities to jointly invest in appropriate recycling infrastructure be agreed

152 : CONTRACT AWARD IN RELATION TO THE SUPPORTED LIVING PROVISION FOR ADULTS WITH A LEARNING DISABILITY

*Appendices 2a & 2b to this report are not for publication as they contain exempt information of the description in paragraph(s) 14 of Part 4 and paragraph 21 of Part 5 of Schedule 12A of the Local Government Act 1972*

Cabinet was advised that the procurement process for the support model for supported living provision for adults with a learning disability had been concluded and authority to award the contracts was sought.

**RESOLVED:**that the award of the Supported Living Services contracts to the successful tenderers named in the table set out under paragraph 27 of the report in respect of the relevant localities be authorised, with such contracts to commence on 1 August 2015.

153 : IMPLEMENTING PART 2 OF THE HOUSING WALES ACT 2014

Cabinet was advised that Part 2 of the Housing Wales Act 2014 would come into force on 27<sup>th</sup> April 2015 setting out the duties of local authorities to assist those

facing homelessness. The new legislation would require local authorities to do more to help households to prevent homelessness and to find alternative accommodation and would allow local authorities to use the private rented sector to discharge its homeless duties. The report outlined the approach being taken to comply with the requirements of the Housing Wales Act 2014 with regard to homelessness and sought agreement for the way forward in relation to the use of private rented properties in meeting the Council's homelessness duty and the approach for households who have made themselves intentionally homeless.

**RESOLVED:** that the approach to implementing the homelessness legislation contained within the Housing Wales Act 2014 as outlined in the report be approved with effect from 27<sup>th</sup> April 2015.

#### 154 : RESTRICTING ACCESS TO WEBSITES OF PAY DAY LENDING COMPANIES ON COUNCIL WEBSITES

The Cabinet considered a report outlining proposals to undertake changes to Council policy to limit the visibility of websites identified as "pay day lenders", and signpost those seeking to access that facility to appropriate support. It was proposed that a 'coaching page' for those trying to access pay day lending websites on Council computers and servers be implemented, restricting access and highlighting the available support.

**RESOLVED:** that the changes to ICT policy to restrict access to "pay day lenders" by redirect those attempting to access those websites to a Coaching Page be approved